

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2011/2012



UMTSHEZI MUNICIPALITY

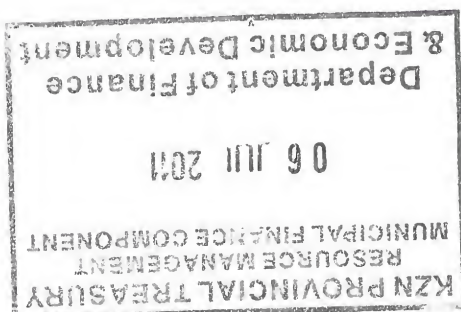


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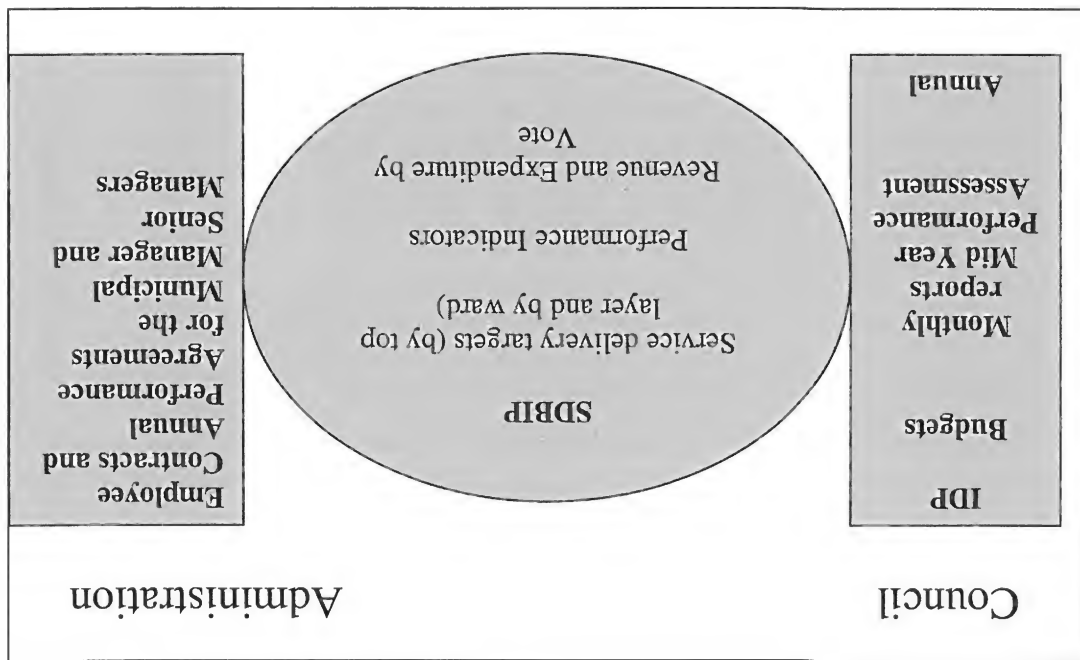
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INTRODUCTION

In developing a good performance management tool for the Municipality, the IDP is drafted, the budget is drafted and the service delivery and budget implementation plan is developed in order to put into effect the budget. The SDBIP is a monitoring and implementation tool that is the vital link between the Mayor, Council and Administration as it facilitates the process for holding management accountable for its performance. The SDBIP quantifies the strategic objectives as highlighted in the budget to measurable outcomes. It is then, that as a monitoring tool, the Mayor and Council are able to monitor the performance of the Municipal Manager. The Municipal Manager can also monitor the performance of Senior Managers and the Community is able to monitor the Municipality.

The SDBIP is therefore defined as a contract between the administration, council and community where the goals and objectives as set out by the Council are quantified and can be implemented by the administration of the Municipality. National Treasury, MFMA Circular No. 13, diagrammatically depicts this relationship as follows:



COMPONENTS OF SDBIP

The Municipal Finance Management Act defines the SDBIP in Section 1 as follows: "a detailed plan approved by the Mayor of a Municipality in terms of section 53(1)(c)(ii) for implementing the Municipality's delivery of services and the execution of its annual budget and which must include the following:

(a) projections of each month of-

- revenue to be collected by source; and
 - operational and capital expenditure, by vote
- (b) service delivery targets and performance indicators for each quarter.”

OVERVIEW

Revenue to be collected, by source

The total revenue to be collected by the Municipality as shown in the budget is R240,287million. This amount is made up of revenue billed for services and other municipal charges, as well as capital and operating grants receivable. A monthly cash flow budget is included in the SDBIP to highlight the actual amounts receivable. These figures do differ from the amounts that would be billed.

Operational and Capital expenditure by Vote

This table details the operating budgets, separating them into their expenditure and revenue components, and also provides capital expenditure by vote. This would be monitored on a monthly basis.

Quarterly Projections

Whilst the above two components focused on amounts of revenue and expenditure, this component contains objectives in the form of service delivery targets and other performance indicators.

CORPORATE STRATEGY AND STRATEGIC FOCUS

Vision

The vision of the uMtshezi Municipality is as follows:

By 2020, uMtshezi Municipality will be the champion of a sustainable development and safe environment

Mission Statement

The Umtshezi Municipality in partnership with other sectors /stakeholders is committed to:

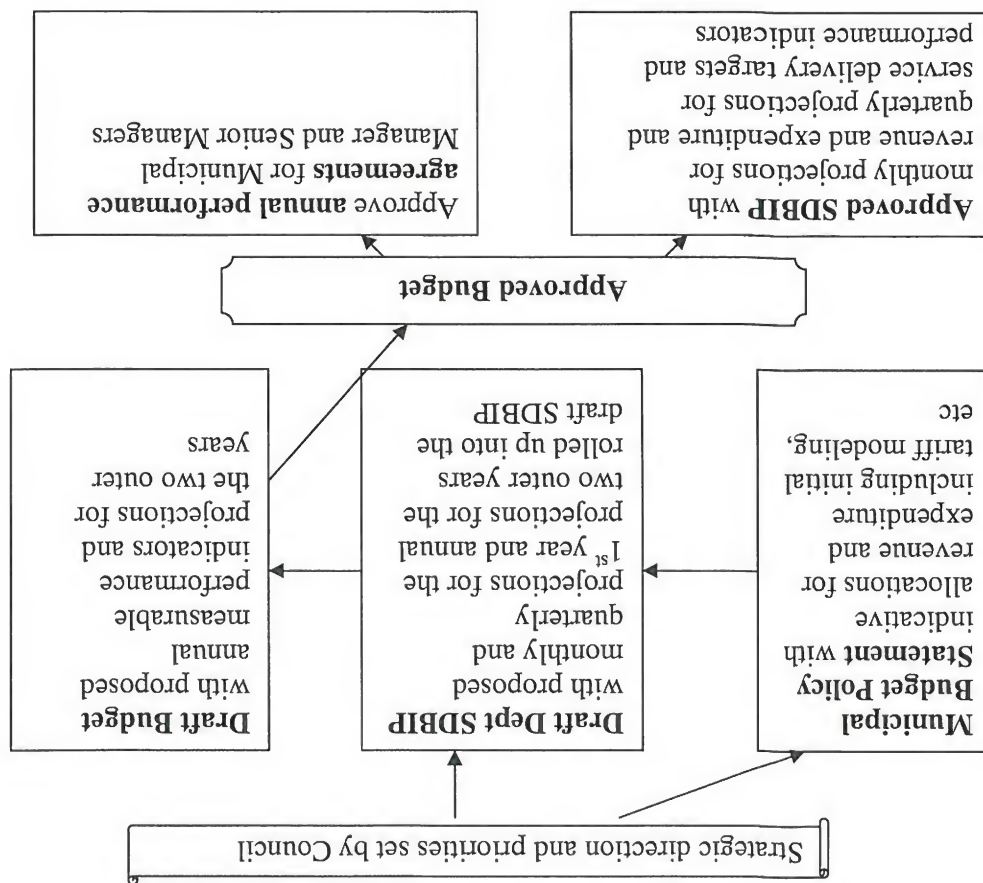
- Providing and enabling an economic and social development environment

The Municipality has used its vision and mission as its corporate strategy. The IDP is aligned to this strategy, the budget is aligned to the IDP, which means that the budget contains projects that fulfill the vision and mission of the Municipality. The SDBIP which is the 'action plan' for the budget and which is based on the budget, therefore encompasses the Municipality's vision and mission.

- Striving to provide housing with bulk infrastructure
- Establishing and maintaining community networks that promote healthy engagements between the Municipality and its stakeholders
- Developing Umtshezi in a way that does not compromise future generations
- Work co-operatively with other spheres of government and the private sector
- Continuously provide service in an equitable manner taking into account Batho Pele principles

PROCESS OF PREPARING AND APPROVING THE SDBIP

The process for preparing and approving the SDBIP, as depicted in MFMA Circular No.13, is diagrammatically summarized as follows:



CONCLUSION

The SDBIP is an important management tool as it allows for monitoring of performance and implementation of identified strategies and goals. Adherence to this SDBIP will ensure that the objectives set out in the budget are achieved and hence the objectives and goals identified in the IDP will be realized, thus ensuring service delivery and that the Municipality meets the needs of the people.

Ms P.N Njoko
Municipal Manager

KZN234 Umsheszi - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ret	Budget Year 2011/12												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2011/12	Budget Year +1 2012/13	Budget Year +2 2013/14
Revenue By Source																
Property rates		2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,819	33,839	36,546	39,469
Property rates - penalties & collection charges		482	482	482	482	482	482	482	482	482	482	482	482	5,786	5,843	5,902
Service charges - electricity revenue		12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,979	155,741	191,562	235,021
Service charges - water revenue													-	-	-	-
Service charges - sanitation revenue																
Service charges - refuse revenue		461	461	461	461	461	461	461	461	461	461	461	462	5,535	5,867	6,219
Service charges - other																
Rental of facilities and equipment		65	65	65	65	65	65	65	65	65	65	65	64	778	816	857
Interest earned - external investments		21	21	21	21	21	21	21	21	21	21	21	21	249	281	275
Interest earned - outstanding debtors																
Dividends received																
Fines																
Agency services		25	25	25	25	25	25	25	25	25	25	25	25	299	305	311
Agency services		382	382	382	382	382	382	382	382	382	382	382	382	4,589	4,818	5,059
Transfers recognised - operational		2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	1,743	29,608	32,320	35,571
Other revenue		60	60	60	60	60	60	60	60	60	60	60	850	1,511	1,566	1,665
Gains on disposal of PPE													-	-	0	(0)
Total Revenue (excluding capital transfers and contribution)		19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,827	237,934	279,926	330,950
Expenditure By Type																
Employee related costs		4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	57,620	62,518	67,832
Remuneration of councillors		335	335	335	335	335	335	335	335	335	335	335	335	4,024	4,266	4,522
Debt impairment		833	833	833	833	833	833	833	833	833	833	833	833	10,000	10,000	10,000
Depreciation & asset impairment		2,641	2,641	2,641	2,641	2,641	2,641	2,641	2,641	2,641	2,641	2,641	2,641	31,686	31,686	31,686
Finance charges		88	88	88	88	88	88	88	88	88	88	88	88	1,050	1,071	1,092
Bulk purchases		10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,163	121,948	149,996	184,495
Other materials																
Contracted services		265	265	265	265	265	265	265	265	265	265	265	265	3,180	3,338	3,504
Transfers and grants																
Other expenditure		2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	1,893	24,643	25,875	27,168
Loss on disposal of PPE																
Total Expenditure		21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,018	254,151	288,750	330,300
Surplus/(Deficit)		(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,366)	(1,191)	(16,217)	(8,824)	650
Transfers recognised - capital		3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	38,010	35,779	35,142
Contributions recognised - capital																
Contributed assets																
Surplus/(Deficit) after capital transfers & contributions		1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	2,060	22,793	26,955	35,792
Taxation																
Attributable to minorities																
Share of surplus/ (deficit) of associate																
Surplus/(Deficit)		1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	2,060	22,793	26,955	35,792

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN234 Umsheni - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2011/12												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2011/12	Budget Year +1 2012/13	Budget Year +2 2013/14
Revenue by Vote																
Corporate Services		621	621	621	621	621	621	621	621	621	621	621	622	7,451	7,823	8,487
Municipal Manager		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance and Budget		7,659	7,659	7,659	7,659	7,659	7,659	7,659	7,659	7,659	7,659	7,659	7,659	91,910	105,530	119,000
Civil Services		899	899	899	899	899	899	899	899	899	899	899	899	10,783	19,517	34,745
Planning, Economic and Community Services		503	503	503	503	503	503	503	503	503	503	503	503	6,038	6,340	6,657
Electrical Services		13,397	13,397	13,397	13,397	13,397	13,397	13,397	13,397	13,397	13,397	13,397	13,397	160,761	176,494	197,203
Vote7 - Example 7													-	-	-	-
Vote8 - Example 8													-	-	-	-
Vote9 - Example 9													-	-	-	-
Vote10 - Example 10													-	-	-	-
Vote11 - Example 11													-	-	-	-
Vote12 - Example 12													-	-	-	-
Vote13 - Example 13													-	-	-	-
Vote14 - Example 14													-	-	-	-
Vote15 - Example 15													-	-	-	-
Total Revenue by Vote		23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,080	276,944	315,705	366,092
Expenditure by Vote to be appropriated																
Corporate Services		1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	22,792	23,934	25,130
Municipal Manager		86	86	86	86	86	86	86	86	86	86	86	86	1,031	1,082	1,136
Finance and Budget		2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	32,763	41,697	48,301
Civil Services		1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,431	19,115	27,367	37,969
Planning, Economic and Community Services		3,020	3,020	3,020	3,020	3,020	3,020	3,020	3,020	3,020	3,020	3,020	3,020	36,241	38,053	44,475
Electrical Services		11,851	11,851	11,851	11,851	11,851	11,851	11,851	11,851	11,851	11,851	11,851	11,851	142,209	156,616	173,289
Vote7 - Example 7													-	-	-	-
Vote8 - Example 8													-	-	-	-
Vote9 - Example 9													-	-	-	-
Vote10 - Example 10													-	-	-	-
Vote11 - Example 11													-	-	-	-
Vote12 - Example 12													-	-	-	-
Vote13 - Example 13													-	-	-	-
Vote14 - Example 14													-	-	-	-
Vote15 - Example 15													0	0	0	-
Total Expenditure by Vote		21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,194	21,017	254,151	288,750	330,300
Surplus/(Deficit) before assoc.		1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	2,063	22,793	26,955	35,792
Taxation													-	-	-	-
Attributable to minorities													-	-	-	-
Share of surplus/ (deficit) of associate													-	-	-	-
Surplus/(Deficit)	1	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	1,885	2,063	22,793	26,955	35,792

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN234 Umtshezi - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2011/12												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2011/12	Budget Year +1 2012/13	Budget Year +2 2013/14
Multi-year expenditure to be appropriated	1															
Corporate Services														-	-	-
Municipal Manager														-	-	-
Finance and Budget														-	-	-
Civil Services														-	-	-
Planning, Economic and Community Services														-	-	-
Electrical Services														-	-	-
Vote7 - Example 7														-	-	-
Vote8 - Example 8														-	-	-
Vote9 - Example 9														-	-	-
Vote10 - Example 10														-	-	-
Vote11 - Example 11														-	-	-
Vote12 - Example 12														-	-	-
Vote13 - Example 13														-	-	-
Vote14 - Example 14														-	-	-
Vote15 - Example 15														-	-	-
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated																
Corporate Services		20	20	20	20	20	20	20	20	20	20	20	20	240	2,250	691
Municipal Manager		0	0	0	0	0	0	0	0	0	0	0	0	3	5	10
Finance and Budget		4	4	4	4	4	4	4	4	4	4	4	4	50	57	-
Civil Services		640	640	640	640	640	640	640	640	640	640	640	640	7,679	11,179	13,482
Planning, Economic and Community Services		2,413	2,413	2,413	2,413	2,413	2,413	2,413	2,413	2,413	2,413	2,413	2,413	28,954	45,048	32,079
Electrical Services		869	869	869	869	869	869	869	869	869	869	869	869	10,426	6,507	5,206
Vote7 - Example 7														-	-	-
Vote8 - Example 8														-	-	-
Vote9 - Example 9														-	-	-
Vote10 - Example 10														-	-	-
Vote11 - Example 11														-	-	-
Vote12 - Example 12														-	-	-
Vote13 - Example 13														-	-	-
Vote14 - Example 14														-	-	-
Vote15 - Example 15														-	-	-
Capital single-year expenditure sub-total	2	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	47,352	65,046	51,468
Total Capital Expenditure	2	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	47,352	65,046	51,468

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

KZN234 Umsheni - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS													Budget Year 2011/12										Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2011/12	Budget Year +1 2012/13	Budget Year +2 2013/14										
Cash Receipts By Source																									
Property rates	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	2,820	33,839	36,546	39,469										
Property rates - penalties & collection charges	482	482	482	482	482	482	482	482	482	482	482	482	5,785	5,843	5,902										
Service charges - electricity revenue	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	155,741	191,562	235,621										
Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Service charges - sanitation revenue	461	461	461	461	461	461	461	461	461	461	461	461	5,535	5,867	6,219										
Service charges - refuse revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Rental of facilities and equipment	65	65	65	65	65	65	65	65	65	65	65	65	778	817	858										
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Interest earned - outstanding debtors	21	21	21	21	21	21	21	21	21	21	21	21	249	261	274										
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Fines	25	25	25	25	25	25	25	25	25	25	25	25	299	305	311										
Licences and permits	382	382	382	382	382	382	382	382	382	382	382	382	4,589	4,818	5,059										
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Transfer receipts - operational	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	2,533	30,398	32,320	35,571										
Other revenue	60	60	60	60	60	60	60	60	60	60	60	60	721	757	794										
Cash Receipts by Source	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	19,828	237,935	279,096	330,076										
Other Cash Flows by Source																									
Transfer receipts - capital	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	3,251	39,010	35,779	35,142										
Contributions recognised - capital & Contributed assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Borrowing long term/financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Increase (decrease) in consumer deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Decrease (increase) in non-current debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Total Cash Receipts by Source	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	23,079	276,945	314,875	365,220										
Cash Payments by Type																									
Employee related costs	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	4,802	57,620	62,518	67,892										
Remuneration of councillors	335	335	335	335	335	335	335	335	335	335	335	335	4,024	4,265	4,521										
Collection costs	258	258	258	258	258	258	258	258	258	258	258	258	3,100	3,255	3,418										
Interest paid	88	88	88	88	88	88	88	88	88	88	88	88	1,050	1,071	1,092										
Bulk purchases - Electricity	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	10,162	121,948	149,996	184,455										
Bulk purchases - Water & Sewer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Other materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Contracted services	265	265	265	265	265	265	265	265	265	265	265	265	3,180	3,338	3,504										
Grants and subsidies paid - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Grants and subsidies paid - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
General expenses	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	24,818	26,058	27,361										
Cash Payments by Type	17,978	17,978	17,978	17,978	17,978	17,978	17,978	17,978	17,978	17,978	17,978	17,978	215,740	250,501	292,223										
Other Cash Flows/Payments by Type																									
Capital assets	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	3,946	47,352	65,046	51,459										
Repayment of borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
Other Cash Flows/Payments	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,925	263,092	315,547	343,682										
Total Cash Payments by Type	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,924	21,925	263,092	315,547	343,682										
NET INCREASE/DECREASE IN CASH HELD	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	13,853	(672)	21,528										
Cash/cash equivalents at the monthly/year begin:	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	1,154	-	13,853	13,181										
Cash/cash equivalents at the monthly/year end:	1,154	2,309	3,463	4,618	5,772	6,927	8,081	9,235	10,390	11,544	12,699	13,853	13,853	13,181	34,709										

Quarterly Projection for Service Delivery Targets and other Performance Indicators : 2010/2011
DEPARTMENT - MUNICIPAL MANAGER'S OFFICE

Indicators	Unit of Measurement	Annual Target	Revised Target	Qtr Ending: 30 Sept	Qtr Ending: 31 Dec	Qtr Ending: 31 March	Qtr Ending: 30 June	Explanation of Variance
DEPARTMENT - MUNICIPAL MANAGERS OFFICE								
1. Mayor's Office								
Report on implementation of budget	Submit quarterly to the Council	4		1		1		1
Prepare and submit performance indicators in SDBIP	Make public in July 2010	1		1				
Submit quarterly report on implementation of SDBIP	Make public in July 2010	1		1				
Set new schedule of key deadlines for budget and IDP process	Tabled in January 2011	1						
Mid year performance assessment report	Adjustments should have been done and tabled by February 2011	1						
Issues raised in the Auditor General report	Issues raised in the Auditor General report	1						
Consultation on draft budget	Will be addressed by March 2011	1						
Responses to submissions of community	Meeting to be held in April 2011	1						
Service Delivery and Budget Implementation Plan	Elect amendments in budget in May 2011	1						
Approve in June 2011	Approve in June 2011	1						
2. Municipal Manager								
Establish register of outstanding issues	Finalise and present to MANCO in January 2011	1				1		
Progress reporting on the outstanding issues by each departmental head	Tabled in MANCO meeting in March 2011 and May 2011							
Report to Council on expenditures incurred on staff salaries	Meetings and submissions to the council every quarter	4		1		1		1
Wages, allowances and benefits and other important issues	Submit in January 2011	1				1		
Mid year performance assessment report to Mayor, National Treasury and Provincial Treasury	Meetings to take place on a quarterly basis	4		1		1		1
Promote local economic development to large, medium and small business owners and other stakeholders	Hold umbrella of talks: in September 2010, November 2010, January 2011, April 2011 and June 2011	5		1		1		2
The schedule of key deadlines for budget and IDP process	Public meetings to be held quarterly	4		1		1		1
Establish a working mechanism on municipality's rates and development of chamber	Event (take place in March 2011)	1				1		
Holding of local sports activities function	Meet on quarterly basis	4		1		1		1
Understate meetings with Traditional Councils (Amathole)	Finalise appointments in July 2010	1		1				
Establish state based managers at Weyen and Wembaui and second a senior person to these areas	Meeting to take place on a monthly basis	12		3		3		3
Hold management meetings at Weyen and Wembaui in order to attend queries and concerns of the public in these areas	Produce on a quarterly basis	4		1		1		1
Issue a newsletter to the public	Produce on a monthly basis	12		3		3		3
Place advertisement (weekly) in the local news paper in respect of municipality's services rendered and municipal programmes	Update every quarter	4		1		1		1
Municipal website updates regarding municipal plans, strategies and other important issues	Meeting to take place every year in June 2011	1						
Hold Mayoral breakfast with the business holders	Tabled every month to the council	12		3		3		3
Monthly budget statements to the Mayor and PT	Submit at the end of August 2010	3		3				
Annual financial statements to Auditor General	Start in August 2010	3		3				
IDP consultation processes	Start in September 2010	4		4				
Engage with national and provincial sector departments on sector specific programmes for alignment with the IDP	Inform community in October 2010	1		1		1		
Impact of different service delivery levels on rates and tariffs	Review with dept heads in October 2010	1						
National policies, budget plans, and potential price increases of bulk resources	Make public in November 2010	1						
Changes to the IDP for incorporation into IDP review	Make public in January 2011	1						
Annual report to Auditor General, Provincial Treasury and National Treasury	Submit in January 2011	1						
Draft budget and plans for the next 3 years to the Mayor	Make public in March 2011	1						
Draft budget, plans and proposed reasons to IDP	Produce in July 2011	1		1				
Approved budget and budget related policies	Submit in July 2010	1		1				
Draft SDBIP and annual performance agreements to the Mayor	Submit in July 2010	1		1				
Approved SDBIP to National Treasury	Produce in July 2010	1						
3.4 Capital Expenditure								
Produce	Purchase items	1,000		1,000				
Purchase	Purchase items	1,500		1,500				
Others	Purchase items	2,500						

Vote/Indicators	Unit of Measurement	Annual Target	Revised	Qtr Ending: 30 Sept		Qtr Ending: 31 Dec		Qtr Ending: 31 March		Qtr Ending: 30 June		Explanation of variance
			Target	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: FINANCE												
1. Vote: Finance & Administration												
1.1 Budget and Management Accounts												
Compilation of financial statements in terms of MFMA	Submit to Auditor General in August 2010	1		1								
Time schedule of key deadlines for 2010/2011 budget	Submit in August 2010	1		1								
Budget Statements	Statements prepared on a monthly basis	12		3		3		3		3		
Implementation of the budget	Submit reports quarterly to the council	4		1		1		1		1		
Consolidate and prepare proposed 2011/2012 budget	Start the process in December 2010	1						1				
Mid year budget statements	Tabled to the council in January 2011	1						1				
Adjustment budget for 2010/2011	Tabled in February 2011	1						1				
Budget related policies	Finalised in February 2011	1						1				
Draft 2011/2012 budget	Tabled at council meeting in March 2011	1						1				
Draft SDBIP for 2011/2011	Tabled at council meeting in March 2011	1						1				
Primary banking account detail to Provincial Treasury and Auditor General	Forward in April 2011	1								1		
Draft 2011/2012 budget to National Treasury	Forward in April 2011	1								1		
Draft 2011/2012 budget to Provincial Treasury	Forward in April 2011	1								1		
Update municipal website with municipal policies	Update every quarter	4		1		1		1		1		
1.2 Revenue												
Monitor the implementation of credit control, cash management and bank and investment policies	Start in July 2010	12		3		3		3		3		
Identification of unregistered indigents	Start in August 2010	12		3		3		3		3		
Update the indigents register	Complete update in October 2010											
Establish a task team to enhance debt collection process	Finalise in July 2010											
Monitor debt collection and billing process	Reporting on a monthly basis to the council	12		3		3		3		3		
Resolve complaints received on inaccurate accounts	Account queries to be resolved immediately every month	12		3		3		3		3		
Data base cleansing	Complete in August 2010	1		1		1		1		1		
Monitor time in which meter reading occurs	Review reading results on a monthly basis	12		3		3		3		3		
Resolve queries resulting from faulty meters	Resolve on a monthly basis	12		3		3		3		3		
Finalise the network linkages between Werbenzi and Weenen satellite offices and the main office	Finalise in August 2010											
1.3 Expenditure												
DoRA reports on all grants received	Submit on a monthly basis	12		3		3		3		3		
SCM reports in accordance with regulations, policy and procedures	Submit on a monthly basis	12		3		3		3		3		
Payroll is completed timeously and reviewed for accuracy	Review within 7 working days after every month end	12		3		3		3		3		
Payment of creditors on time in terms of Section 65 of MFMA	Number of creditors to be paid on time	100%		100%		100%		100%		100%		

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011
DEPARTMENT: ENGINEERING - CIVIL

Vote/Indicators	Unit of Measurement	Ward	Annual Target	Revised Target	Qtr Ending: 30 Sept		Qtr Ending: Dec 31		Qtr Ending: 31 March		Qtr Ending: June 30		Explanation of variance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: ENGINEERING - CIVIL Vote: Finance & Administration Compilation of agenda and review of minutes Enquiries and complaints Draft 2011/2012 budget Draft SDBIP for 2011/2012 budget year Budget related policies Draft 2010/2011 budget Establish roads maintenance plan Draft SDBIP for 2011/2012	Number of agendas and meetings		36		9		9		9		9		
	Number of replies to be attended on a monthly basis		12		3		3		3		3		
	Submit in January 2011		1						3				
	Submit in February 2011		1						1				
	Finalised in February 2011		1						1				
	Finalised at council meeting in March 2011		1						1				
	Finalised in September 2010		1										
	Tablised at council meeting in March 2011		1		1				1				
Vote: Road Transport													
MKG Project			7,679,000		2,559,667		2,559,667		2,559,663				
			7,679,000										

Quarterly Protections for Service Delivery Targets and other Performance Indicators : 2010/2011
DEPARTMENT: ENGINEERING - ELECTRICAL

Vote/Indicators	Unit of Measurement	Ward	Annual Target	Revised Target	Qtr Ending: 30 Sept		Qtr Ending: 31 Dec		Qtr Ending: 31 March		Qtr Ending: 30 June		Explanation of variance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: ENGINEERING - ELECTRICAL													
Vote: Electricity													
Sub 57 upgrade part 1 switch gear protection	Sub 57 upgrade part 1 switch gear protection	All	4,500,000		1,500,000		1,500,000		1,500,000				
Replace circuit breakers	Replace circuit breakers	All	363,000		121,000		121,000		121,000				
Protection upgrade for substation	Protection upgrade for substation	All	363,000		121,000		121,000		121,000				
Scada system	Purchase scada system		200,000				200,000						
Electrification projects	Electrification projects	All	4,500,000		1,500,000		1,500,000		1,500,000				
Fault locator	Purchase Fault Locator	All	350,000		350,000								
Undertake street light improvement	Undertake street light improvement	All	50,000				50,000						
Tools & Equipment	Purchase tools & Equipment		100,000		100,000								
			10,426,000										

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT - CORPORATE SERVICES

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September	Quarter Ending December	Quarter Ending March	Quarter Ending June	Explanation
DEPARTMENT - CORPORATE SERVICES								
1. Vote: Finance & Administration								
1.1 Administration								
Completion of agenda & minutes	Number of agendas and meetings	24						
Enquiries and complaints	Number of responses to be attended on a monthly basis	Ongoing						
Municipal Website upgrade	Upgrade performed on a monthly basis	12						
Skills Development Plan	Submit report by July 2010	1						
Draft 2011/2012 budget	Submit in January 2011	1						
Approved 2011/2012 budget	Published in June 2011	1						
Performance agreements and S D B I P	Made public in July 2010	1						
Implementing media communication policy	Finalise in August 2010	1						
Train staff on customer care and Batho Pele principles	Training to take place in August 2010	1						
Appoint customer care liaison officer	To be appointed in July 2010	1						
Establish a strategy to deal with the trucks stopping within the town and the surrounding areas.	Finalise in September 2010	1						
Address the issue of parking in town	Finalise in December 2010	1						
Attend issues regarding the taxi rank permits	Finalise in October 2010	1						
Update staffs' career profile	Finalise in January 2011	1						
1.2 Other								
Furniture Foyer	Purchase of furnisher for foyer	10,000		10,000				
Air Conditioner	Purchase aircon for Town Library	30,000			30,000			
Study Tables & Chairs	Purchase study tables & chairs for Town Library	15,000			15,000			
Computers x7 & 2 printers	Purchase 7 computers & 2 printers for Town Library	40,000						
Council tables & chairs	Purchase tables & chairs for council chambers	80,000		80,000				
Crockery & Cutlery	Purchase crockery & cutlery & table cloth	10,000		10,000				
Burglar Guards	Purchase burglar guards for Paapukustonein Hall	10,000						
Fans	Purchase fans for Paapukustonein Hall	5,000						
Burglar Guards	Purchase burglar guards for Wembezi C Section Hall	10,000						
Burglar Guards	Purchase burglar guards for Mimosdale hall	10,000						
Burglar Guards	Purchase burglar guards for Cornfields hall	10,000						
Burglar Guards	Purchase burglar guards for Kwanonbamba hall	10,000						
		240,000						

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011
DEPARTMENT - PLANNING, ECONOMIC & COMMUNITY SERVICES

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending 30		Quarter Ending 31		Quarter Ending 31		Quarter Ending 30		Explan Vari
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
DEPARTMENT - PLANNING, ECONOMIC & COMMUNITY SERVICES												
1. Vote: Finance & Administration												
Administration												
Draft 2011/2012 budget	Submit in January 2011	1										
Draft SDBIP for 2011/2012 budget year	Submit in February 2011	1						1				
Approved 2011/2012 budget	Published in June 2011	1								1		
2. Vote: Community Services												
Wembezi INI	Co-ordination of NDPG project	100%		25%		25%		30%		20%		
LED Improvements (Tourism plan)	Local economic development initiatives	100%		20%		30%		40%		10%		
Outdoor tables and chairs (Clinic)	Procurement of outdoor tables & chairs	100%		50%		50%						
Vehicles	Purchase of vehicles from DBSA funding	100%		100%								
3. Vote: Planning and Economic development												
Draft Integrated Development Plan	Approval by April 2011	1						1				
Final Integrated Development Plan	Approval by June 2011	1								1		
CAPITAL EXPENDITURE												
Borehole	Borehole	50,000				50,000						
Waterpump	Purchase waterpump	10,000				10,000		1,415,500				
Fencing	Purchase fencing landfill site	2,831,000				1,415,500		50,000				
Weight Bridge Office	Weight Bridge office	50,000										
Tools	Purchase tools	10,000				10,000						
Heavy duty grease gun	Purchase heavy duty grease gun	2,000				2,000						
Slashes x 2	Purchase slashes	40,000				40,000						
Kubota Tractor x 1	Purchase tractor	200,000				200,000						
Brushcutters x6	Purchase brushcutters	45,000				45,000						
Chainsaw x1	Purchase chainsaw	8,000						8,000				
Tractor x 3	Purchase tractor for Estcourt	250,000				250,000						
Workshop tools	Purchase tools	10,000				10000						
Slashes x2	Purchase slashes for Estcourt	40,000						40000				
Gyromower roller x 1	Purchase gyromower for Estcourt	25,000						8,000				
Chainsaw	Purchase chainsaw for Estcourt	8,000										
Brushcutters	Purchase brushcutters for Estcourt	70,000				70000						
Hostel		20,000,000						10,000,000		10,000,000		
NDPG Grant		4,000,000						4,000,000				
Slasher	Purchase slasher for Weenen	20,000				20,000						
Brushcutters	Purchase brushcutters for Weenen	45,000						45000				
Gyromower	Purchase gyromower for Weenen	50,000				50,000						
Computer	Purchase computer for Parks Admin	6,000				5000						
Health & Safety equipment	Purchase health & safety equipment for BCO	15,000				15000						
Office Furniture & Equipment	Purchase office equipment for BCO	500,000				500000						
Major Fire Tender	Purchase tanker pump	5,000				5000						
Torches x 5	Purchase torches for Fire	1,000				1000						
Life Hammer x 5	Purchase life hammer for fire	1,975				1975						
Fire Extinguishers x 5	Purchase fire extinguishers for fire											

Foam Drums x 5	Purchase foam drums for fire	50,000	25000	25000			
Tools	Purchase tools for fire	20,000	20000				
Akron Branch		8,000				8000	
Breathing apparatus x 5	Purchase breathing apparatus	15,000	15000				
Gas Detector x 1	Purchase gas detector	12,000	12000			5000	
Floodlight x 1	Purchase floodlight	5,000					
Fire hoses	Purchase fire hoses	10,000		10000			
Measuring wheel	Purchase measuring wheel	700	700				
Hydrant Pressure Test		220,000			220000		
Digital camera with flash	Purchase digital camera	2,000			2000		
Computer & Software	Purchase computer & software	7,000			7000		
Furniture & Equipment	Purchase furniture & equipment for clinic	5,000		5000			
Airconditioner x 2	Purchase aircon for clinic	20,000		20000			
Tourism Plan	Tourism Plan for Tourism Office	20,000			20000		
Ground marking machine	Purchase ground marking machine for Wenbezi	17,000	17000				
Refraising of field in C Section		10,000				10000	
Soccer Nets	Purchase of soccer nets	10,000				10000	
Cricket Screen	Purchase cricket screen for Estcourt	5,000		5000			
		28,734,675					

DETAILED CAPITAL BUDGET FUNDING 2010-2011

2011-2012 2012-2013 2013-2014

Economic planning, community services

REFUSE SERVICES

WEMBESI
Rear-end compactor with winch
Trailers x1
Trailers x1
Shelters for tractors - Ehlathini workshop area

1500000	850000	1500000	1000000	1200000	0
0	1500000	1000000	1000000	1000000	1500000

WEENEN

Tractor
Trailer

0	0	0	0	0	0
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ESTCOURT / WEMBESI

Skip loader (replace NE 9810)
TLB
Tipper truck
Rear-end compactor with winch X2

2000000	600000	400000	2000000	2000000	2000000
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CNL

CNL

MIG

CNL

CNL

CNL

CNL

CNL

CNL

TOTAL

High pressure washer(replacement)
Heavy duty grease gun(replacement)

2000	2000	10000	400000	9974000	0
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Parks & Verges

WEMBESI

Tractor x1

CNL

Slashers (tractor) x2

CNL

Kubota Tractor x1

CNL

brushcutters x6

CNL

Chainsaws x1

CNL

Children's playground - C & VQ Section

CNL

Combi- court - resurfacing

CNL

Slasher with box x1

CNL

TOTAL

ESTCOURT

Tractor x3

CNL

Parks office and workshop extension

CNL

Workshop tools

CNL

Slashers x2

CNL

Kubota Tractor

CNL

Gyromower roller x1

CNL

Gyromower box x1

CNL

Chainsaw

CNL

Playground equipment (upgrade and new equipment)

CNL

Brushcutters

CNL

HOSTEL

CRU

NDPG grant

NDPG

TOTAL

24,403,000	23,875,000	21,400,000
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0	0	0
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20,000,000	20,000,000	20,000,000
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70,000	20,000,000	20,000,000
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8,000	4,000,000	3000000
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25,000	25,000	25,000
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200,000	200,000	200,000
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40,000	40,000	40,000
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10,000	10,000	10,000
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100,000	100,000	100,000
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250,000	500,000	500,000
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293,000	748,000	310,000
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0	110000	0
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0	40,000	60000
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0	0	0
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8,000	9,000	0
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45,000	50,000	0
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200,000	220,000	0
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40,000	44,000	0
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275,000	275,000	250,000
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2,953,000	9974000	0
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0	2000	0
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2000	2000	10000
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0	400000	0
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500000	500000	0
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2831000	2500000	0
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10000	2000000	0
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50000	2000000	0
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600000	400000	0
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2000000	2000000	0
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WEENEN	TOTAL	115,000	250,000	250,000
	Sports field development (Kwanobamba)			250,000
WEENEN	TOTAL	20,000		
	Tractor			
Parks & Recreation	TOTAL	5,000	20,000	
	Computer			
Estcourt	TOTAL	5,000	20,000	
	Digital camera			
Health and safety equipment (Building control off CNL	TOTAL	6,000		
	Office furniture and Equipment (building control off CNL			
Kubota tractor	TOTAL	15,000	100,000	
	Roller mowers 1.2m			
Playground equipment	TOTAL	0	100,000	
	Playground equipment			
WEMBEZI	TOTAL	0	275,000	
	Slashers(tractor) x2			
Slashers(tractor) x2	TOTAL	0	275,000	
	Kubota tractor			
Trailer for tractor	TOTAL	0	220,000	
	Chainsaw			
Children's playground C and VC Sections	TOTAL	0	9,000	
	Children's playground C and VC Sections			
Wenen	TOTAL	0	400,000	
	1x Slasher			
1x Park (Kwanobamba)	TOTAL	0	275,000	
	Gymnower			
FIRE	TOTAL	0	675,000	
	Major fire tender(terminator tanker pumper)			
CNL	TOTAL	500,000	2,500,000	
	Torches x5			
CNL	TOTAL	5,000		
	Life Hammer x1			
CNL	TOTAL	1,000		
	Fire extinguishers x5			
CNL	TOTAL	1,975		
	Foam Drums x20			
CNL	TOTAL	50,000		
	Soccer table x1			
CNL	TOTAL	0		
	TV set with DVD for Lectures			
CNL	TOTAL	20,000	30,000	
	Tools			
CNL	TOTAL	8,000		
	Akron branch			
CNL	TOTAL	15,000	30,000	
	Breathing apparatus x5			
CNL	TOTAL	12,000		
	Gas Detector 1x			
CNL	TOTAL	5,000		
	Flood light x1			
CNL	TOTAL	10,000	50,000	
	Measuring wheel			
CNL	TOTAL	700		
	Laptop			
CNL	TOTAL	220,000		
	Hydrant pressure test			
CNL	TOTAL	2,000		
	Digital camera with Flash			
CNL	TOTAL	7,000		
	Compuare and Software			
CLINICS	TOTAL	857,675	2,610,000	
	Extension New Clinic			
CNL	TOTAL	5,000		
	Furniture & Equipment			
CNL	TOTAL	20,000		
	Airconditioner x2			
TOTAL	TOTAL	25,000	0	5,000

LOCAL ECONOMIC DEVELOPMENT

LED - Canning factory & market
Tourism plan

CNL

CNL

TOTAL

20,000	1,350,000	1,000,000
20,000	900,000	1,000,000

SPORTS FIELDS

WEMBEZI

Ground marking machine x1

CNL

Concrete fencing- C section soccer field

CNL

Regrassing of field and drainage - C Section

CNL

Soccer nets

CNL

TOTAL

17,000	18,700	250,000
10,000		
10,000		
37,000	268,700	0

Fordeville

Upgrade field and fencing

TOTAL

0	0	0
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ESTCOURT

Lambert park - improvements facilities

Zamphumpu hostel(drainag-sports field) - after hostel complete

Sports Equipment (soccer and netball poles)

Cricket Screen

TOTAL

500000	110000	143000
0		
5,000		
5,000	753,000	170,000

Aerodrome

Runway tarring

Palisade fencing

TOTAL

660,000	660,000	600,000
0		
1,320,000		1,200,000

CEMENTERIES

WENEN

New cemetery- Kwanobamba (land)

CNL

New cemetery- EIA assessment

CNL

TOTAL

500,000	100,000	0
600,000		

Wembezi

Establishment of cemetery

CNL

TOTAL

100,000	100,000	0
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clinics

park homes

construction of water proof covering as waiting ar CNL

additional male and female toilet block

medical equipment Glucometer and Haemoglobin

TV and DVD for waiting room

Oil heater

fridge

Estcourt

Development of new cemetery

CNL

TOTAL

0	395,600	126,400
0		126,400

SWIMMING POOLS

ESTCOURT

Bert tucker swimming pool painting	50,000	0	50,000
Bert tucker swimming pool filtration plant repairs	50,000	0	50,000
Hilldene swimming pool fence replacement (Phs CNL	120,000	0	120,000
Hilldene swimming pool resurfacing	90,000	0	90,000
Hilldene swimming pool painting	50,000	0	50,000
Hilldene swimming pool filtration plant repairs	80,000	0	80,000
TOTAL	220,000	190,000	130,000

ESTCOURT

New cementary - EAI assessment	CNL	0	0
Hostel Redevelopment / CRU Programme		0	0
TOTAL		0	0

WEMBEZI

Interchange / LED Project	NDPG	12400	7,000,000
Hilldene swimming pool	CNL	0	7,000,000
Parking lot- Estcourt	CNL	0	0

ELECTRICITY DEPARTMENT

Replace transformer cables and switch	DBSA	0	500000
Sub 57 upgrade part 1 switchgear protection	DBSA	4,500,000	3000000
Replace circuit breakers	CNL	363,000	330000
Street lights Wembezi A+C Rensburg drift & Mas	CNL	0	363000
Protection upgrade for substation	CNL	363,000	363000
Scada system	CNL	200,000	500000
Electrification projects	INEP	4,500,000	851000
Fault locator	CNL	350,000	0
Undertake street light improvement	CNL	50,000	100000
Tools and equipment	CNL	100,000	200000
Western side	Province	300000	300000
TOTAL		10,426,000	6,507,000

MUNICIPAL MANAGER

Blinds	CNL	1,000	10,000
Chairs	CNL	1,500	5,000
Furniture and Equipment	CNL	0	5,000
Filling carbnets	CNL	0	10,000
TOTAL		2,500	5,000

TOTAL MUNICIPAL MANAGER

TOTAL MUNICIPAL MANAGER		2,500	5,000
TOTAL		2,500	5,000

ADMIN

Replacement of airconditioners - MM, MM PA,MA CNL		100000	200000
Laptop		200000	200000
paint main building		10000	300000
Furniture - Foyer		10000	300000
TOTAL		10000	300000

MUNICIPAL BUILDINGS

Paint Municipal Building Offices		200000	300000
Recarpet Main Buildings	CNL	0	300000
TOTAL		200000	300000

Item	Unit	Quantity	Unit Price	Total
TOWN LIBRARY				
Air conditioner	CNL	30000	15000	450000
Study tables and chairs	CNL	15000	40000	600000
Computers x7 and 2 printers	CNL	10,000	10000	100000
TOTAL				900000
COUNCIL				
Council tables & chairs	CNL	80000		80000
cladding	CNL	10000		10000
Crockery & cutlery & table cloth				
TOTAL				90000
TOWN HALL OFFICES				
Computer & Printer - Senior Caretaker	CNL	15000		15000
hall chairs	CNL	80000		80000
Refurbish Town Hall	CNL	0		0
TOTAL				95000
COLITA HALL				
Security fencing(concrete)	CNL	170000		170000
Repainting	CNL	20,000		20,000
Upgrade parking area	CNL	0		0
Upgrade kitchen	CNL	0		0
Upgrade outdoor cooking	CNL	0		0
Install fans	CNL	0		0
TOTAL				190000
FORDEVILLE HALL				
Refurbish Hall	CNL	100,000		100,000
Hall chairs	CNL	10,000		10,000
Curtaining	CNL	50,000		50,000
Upgrade parking area	CNL	50,000		50,000
Upgrade kitchen	CNL	30,000		30,000
Upgrade outdoor cooking	CNL	0		0
Install fans	CNL	0		0
TOTAL				240000
FORDEVILLE LIBRARY				
Air conditioner	CNL	30,000		30,000
Chair x 24	CNL	5,000		5,000
Music center	CNL	1,000		1,000
TOTAL				36000
PAPKUILSFONTEIN HALL				
Burglar Guards (windows)	CNL	10000		10000
Fans	CNL	5000		5000
Increase toilet facilities	CNL	0		0
Install kitchen	CNL	0		0
Install security fencing & gates	CNL	0		0
TOTAL				15000
FORT DURNFORD MUSEUM				
Re-tatching of huts	CNL	50,000		50,000
Office desks & chairs	CNL	3,000		3,000
office carpet & curtains	CNL	3,000		3,000
Air conditioner	CNL	5,000		5,000
Microwave	CNL	1,000		1,000
New signage	CNL	0		0
TOTAL				62,000

PROTECTION SERVICES

CNL 0
CNL 200,000
200000

TOTAL

Refurbish traffic offices
Robot -(Gerry's Motors)

WEMBEZI LIBRARY

CNL 0
CNL 3000
5000
0
0
0
10,000

TOTAL

Polisher
Security Lights
Tables& chairs
Counter Chairs x 4
Painting
Fitted office cubboards

WEMBEZI COMMUNITY HALL

CNL 77,200
10,000
0
20,000
5000

TOTAL

Refurbish Hall roof
Curtainling
Upgrade kitchen
Install fans
Chairs

WEMBEZI COMMUNITY HALL-C SECTION

CNL 10000
0
100000
20,000

TOTAL

Burglar guards(windows)
Tar parking

MIMOSADALE COMMUNITY HALL

CNL 10000
0
100000
20,000

TOTAL

Burglar guards (windows)
Tar parking
Tables
Install fans
Upgrade parking area

CORNFIELDS COMMUNITY HALL

CNL 10000
0
100000
20000

TOTAL

Burglar guards (windows)
Tar parking
Table
Install ceiling fans

KWANOBAMBA COMMUNITY

CNL 10000
0
100000
20000

TOTAL

Burglar guards (windows)
Tar parking
Tables
Install ceiling fans

WEENEN COMMUNITY HALL

CNL 0
0
0
0

TOTAL

Hall (Major repairs)
Re- thatching of huts

Estcourt MUSEUM

